

# DT CONNECT

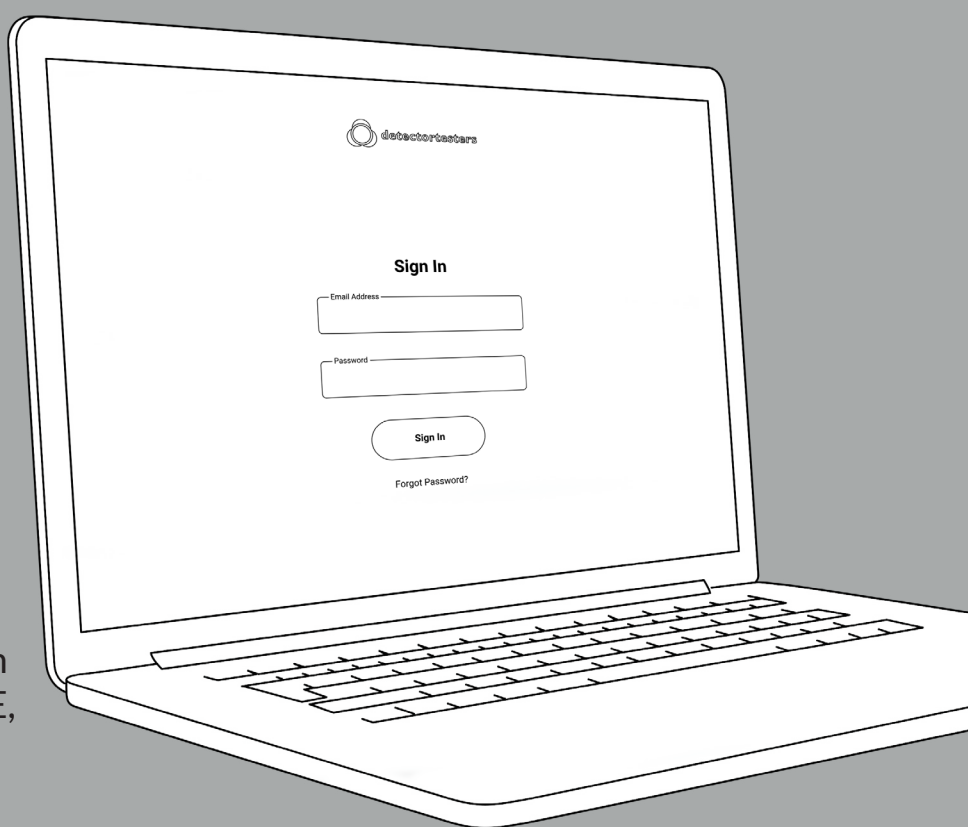
## ***USER MANUAL***



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# DT CONNECT CLOUD PORTAL: GETTING STARTED

The Cloud Portal provides access to digital test reports and enables the management of technicians, devices, and active subscriptions through a centralised dashboard.

If you are setting up your account for the first time, follow these three key steps:

1. Create Your Company Account (see Section 1)
2. Add a New Device (see Section 2.2)
3. Invite Technicians (see Section 3)

Visit our YouTube channel for detailed guides on how to use the Cloud Portal and XTR2.

## 1.1 Registering a New Company Account

To register a new company account, visit the Cloud Portal page and follow these steps (Fig. 1-3):

1. Click 'Create Account' to begin the registration process.
2. Enter your name, email, and password, then click 'Next'.
3. Enter your company details and click 'Create Account'.



Scan QR code below or click the link to access the Cloud Portal:  
<https://detectortesters-connect.com>

Figure 1

**Sign In**

Email Address  
Enter Email Address

Password  
Enter Password

**Sign In**

[Forgot Password?](#)

Don't have an account? [Create Account](#)

### NOTE:

If you have already registered an account with this email address, click 'Forgot Password' to reset it.

Figure 2

**Create Account**

Please proceed only if you are a new company. If your company is already registered please go back to the sign in page.

First Name \*  
Enter First Name

Last Name \*  
Enter Last Name

Email Address \*  
Enter Email Address

Telephone Number  
Enter Telephone Number

Password \*  
Enter Password

Confirm Password \*  
Re-enter Password

**Next**

Already have an account? [Sign In](#)

Figure 3

**Customer Account Registration Form**

Only complete this form if you are a new company and wish to register an account to detectortesters-connect. Your account will have an initial trial period with full access to the detectortesters-connect app during which we verify your details.

Company Name \*  
Enter Company Name

Invoice Country \*  
Start Typing a Country Name

Invoice Address 1 \*  
Enter Invoice Address Line 1

Invoice Postcode \*  
Enter Invoice Postcode

Invoice Address 2  
Enter Invoice Address Line 2

Telephone Number (Invoices) \*  
Enter Telephone Number (Invoices)

Invoice Address 3  
Enter Invoice Address Line 3

Contact Name (Invoices) \*  
Enter Contact Name (Invoices)

Invoice City/Town \*  
Enter City/Town

Email Address (Invoices) \*  
Enter Email Address (Invoices)

Invoice Country  
Enter Invoice Country

VAT Number  
Enter VAT Number

Company Size \*  
Select Company Size

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**Create Account**

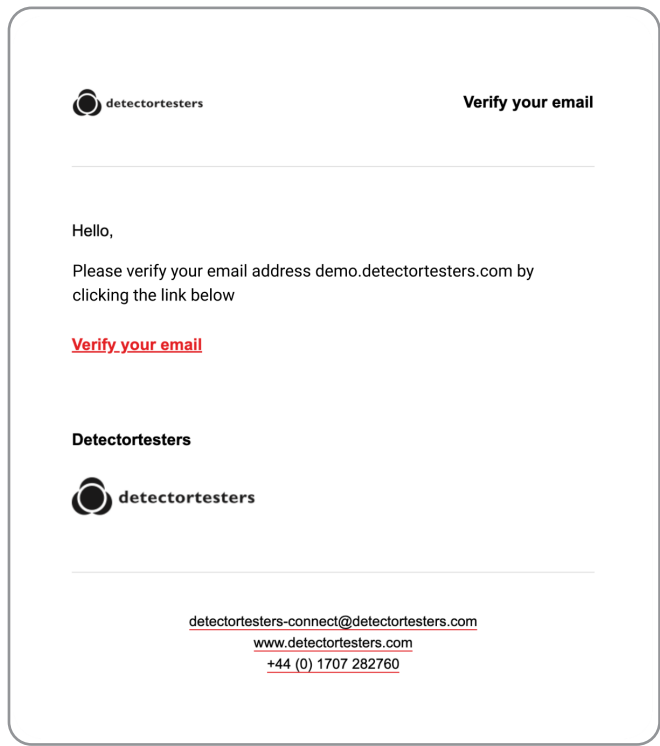
Already have an account? [Sign In](#)

## 1.2 Verifying Your New Account

Once your account is created, a verification email will be sent to the email address used during registration (Fig. 4).

Click the link in the email to verify your account before signing in to the Cloud Portal.

Figure 4



## 2 MANAGING DEVICES

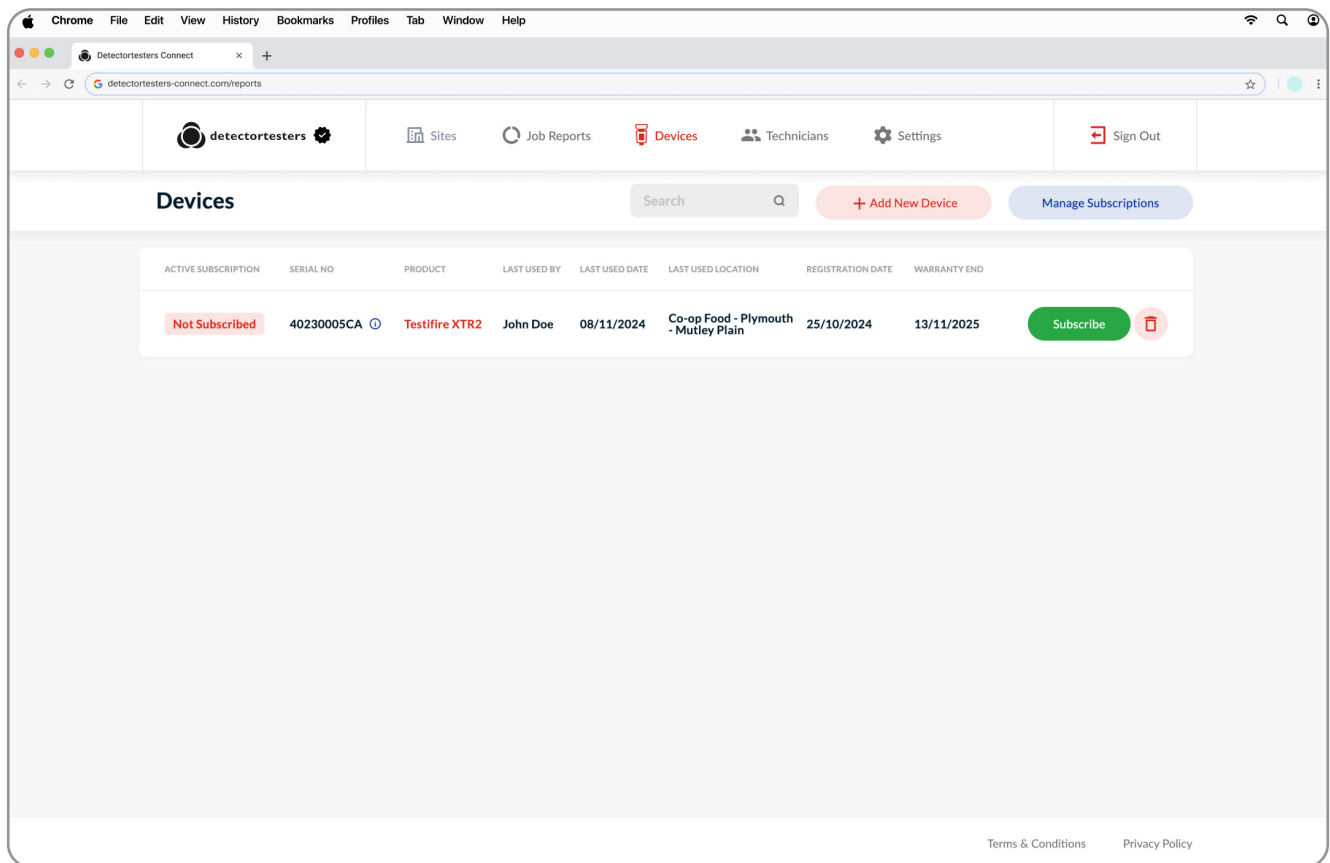
### 2.1 Managing Devices

Click the 'Devices' tab in the top navigation bar to access the Devices Dashboard (Fig. 5). Here, you will see an overview and status of all devices registered to your company.

From this screen, you can:

- Add a New Device
- Subscribe a Device
- Manage Subscriptions

Figure 5



**NOTE:**

Hover over the ⓘ icon next to the serial number to view device consumable levels (Battery, Cartridge, & Generator).

### 2.2.1 Add a New Device

**IMPORTANT:**

All devices must be registered to the Cloud Portal before they can be used in the DT Connect App.

Click 'Add a New Device' to register your device (Fig. 6).

Enter the device serial number (found inside the case) and complete the registration process.

Once a device is registered, it will appear in the Devices tab and can be used by any users registered under the Company Account in the DT Connect App.

All devices receive a free 90-day trial of Premium Membership, available for immediate use.

**Figure 6**

### 2.2.2 Third Party App Compatibility

DT Connect now integrates with leading third-party apps in the fire industry, allowing you to seamlessly capture and sync your XTR2 test results within their platforms.

To enable compatibility:

- When adding a new device, select the desired permissions to allow third-party app access (Fig. 6).
- If your device is already registered, click 'View' on your device to adjust the Third-Party App Compatibility settings.

### 2.3 Subscribe a Device

During or after your 90-day Premium trial, you may choose to subscribe your device to retain full access to Premium features. To subscribe, click the green 'Subscribe' button on the desired device (Fig. 5).

Complete your purchase by entering your preferred payment card details at checkout (Fig. 7).

**Figure 7**

**NOTE:**

You will receive the full 90-day free trial if a device subscriptions is purchased before the trial end.

To purchase a device subscription you Company Account must first be verified. This process should take approximately 24-48 hours, and can be confirmed once you see a tick icon next to the Detectortesters logo in the top-left

### 2.4 Cancelling a Subscription

To cancel a device subscription, click 'Manage Subscriptions' and follow the on-screen instructions (Fig. 5).

### 2.5 Deleting a Device

Deleting a device will unregister it from your company. If a device is deleted during the 90-day trial period, any remaining trial time will be forfeited.

**NOTE:**

Devices must be deleted before they can be registered to a new company.

# 3

## FREE VS PREMIUM FEATURES

### 3.1 Free vs. Premium Features

Below is a comparison matrix of app features between Free and Premium Device Memberships.

Free Device Membership offers the user the ability to capture test results with the XTR2 digitally to produce internal records of jobs completed

Premium Device Membership offers companies a full suite of features to allow engineers to fully capture the testing done on site, create a site asset list and share a proof of testing PDF report with the client. All records are saved to the Cloud Portal to enable repeat site testing to enhance service and maintained efficiency.

To upgrade your device to Premium Membership, log in to the Cloud Portal (see Section -- of the Cloud Portal User Guide).

Feature	Description	Free	Premium
Test New Site	Job creation for a new site (section --)	✓	✓
XTR2 Test Result Caputure	Capture test results from the XTR2 in the app (section --)	✓	✓
Hardware Configuration	Ability to configure XTR2 in the app [e.g Test Mode] (Section --)	✓	✓
Test Existing Site	Job creation for a site previously visited and saved (section --)	✗	✓
Site Asset List	Asset list stored and maintained in the Cloud Portal (section --)	✗	✓
Asset Creation	Ability to enter location details to create an asset (section --)	✗	✓
Floor Walk Filter	Filter assets by Type, Zone, & Loop (section --)	✗	✓
Panel Reconciliation	Check test results against Fire Panel event Log (section --)	✗	✓
Client Signature Capture	Capture a client signature for your report (section --)	✗	✓
PDF Report Generation	Generate a PDF report of job for proof of testing (section --)	✗	✓
CSV Asset Upload	Easily transfer asset lists using our CSV template (section --)	✗	✓
Share PDF Report	Share PDF with the client via email (section --)	✗	✓

**NOTE:**  
Features in any in-progress jobs will remain unchanged if the device is subscribed or unsubscribed during the job.

Changes will take effect when a new job is created.



## 4.1 Managing Technicians

The Technicians tab provides a summary of users registered under your company, including their name and Admin Access permissions (Fig. 8).

Technicians must be registered under a company to pair with and use company devices in the DT Connect App.

**Add Technician:** Click 'Add New User' and enter the user's name and email address (Fig. 8). Users will receive an email invitation to register their account. This link will expire after 24 hours.

**Edit User Details:** Click the pencil icon on the right side of the user row.

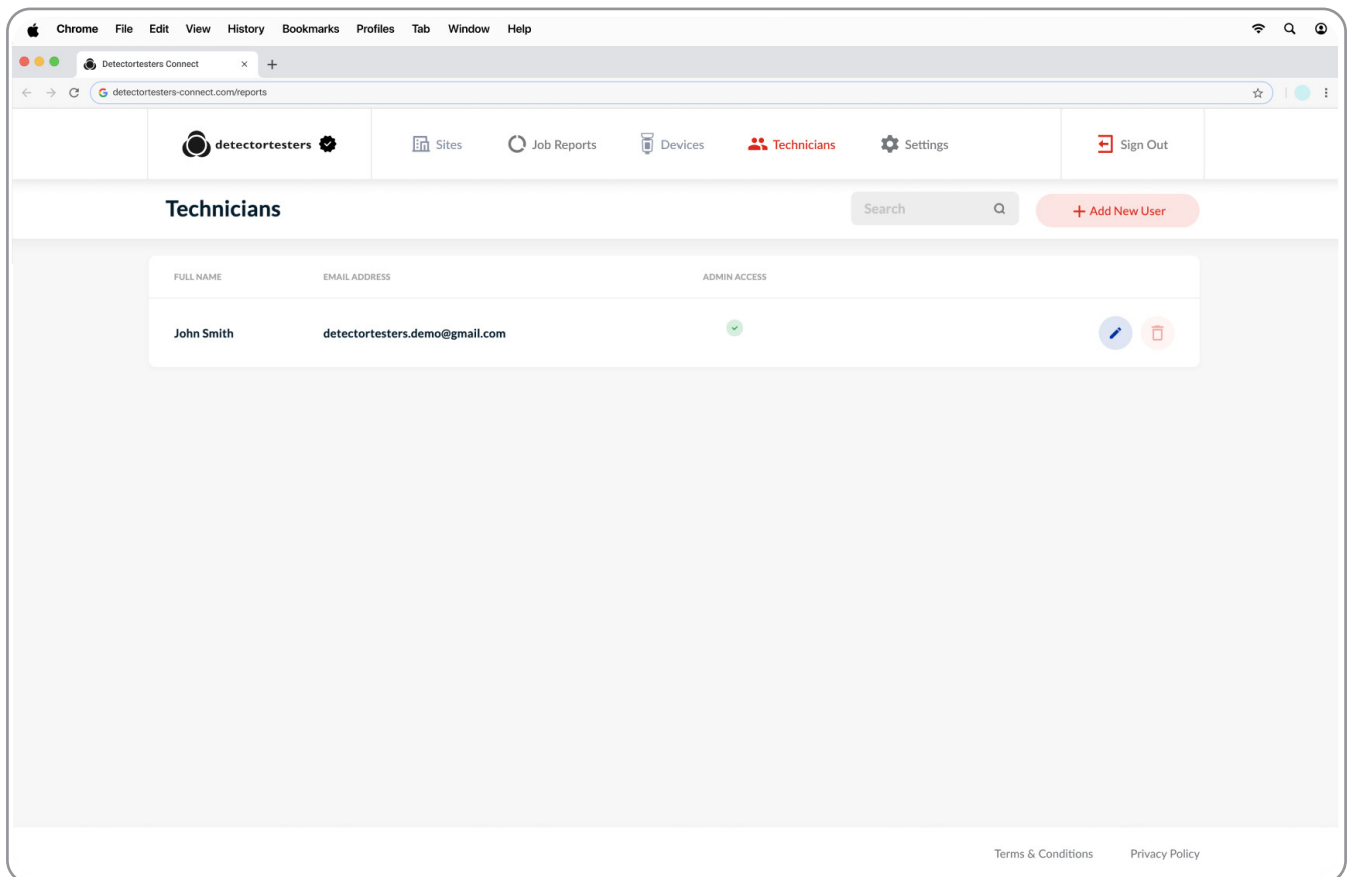
**Delete User:** Click the trash icon on the right side of the user row.

### IMPORTANT:

Admin Access grants users permission to log into the Web Portal with their account credentials and manage reports, users, and devices.

Users without Admin Access can only log into the DT Connect Mobile App.

Figure 8



# 5 SITES

## 5.1 Sites Overview

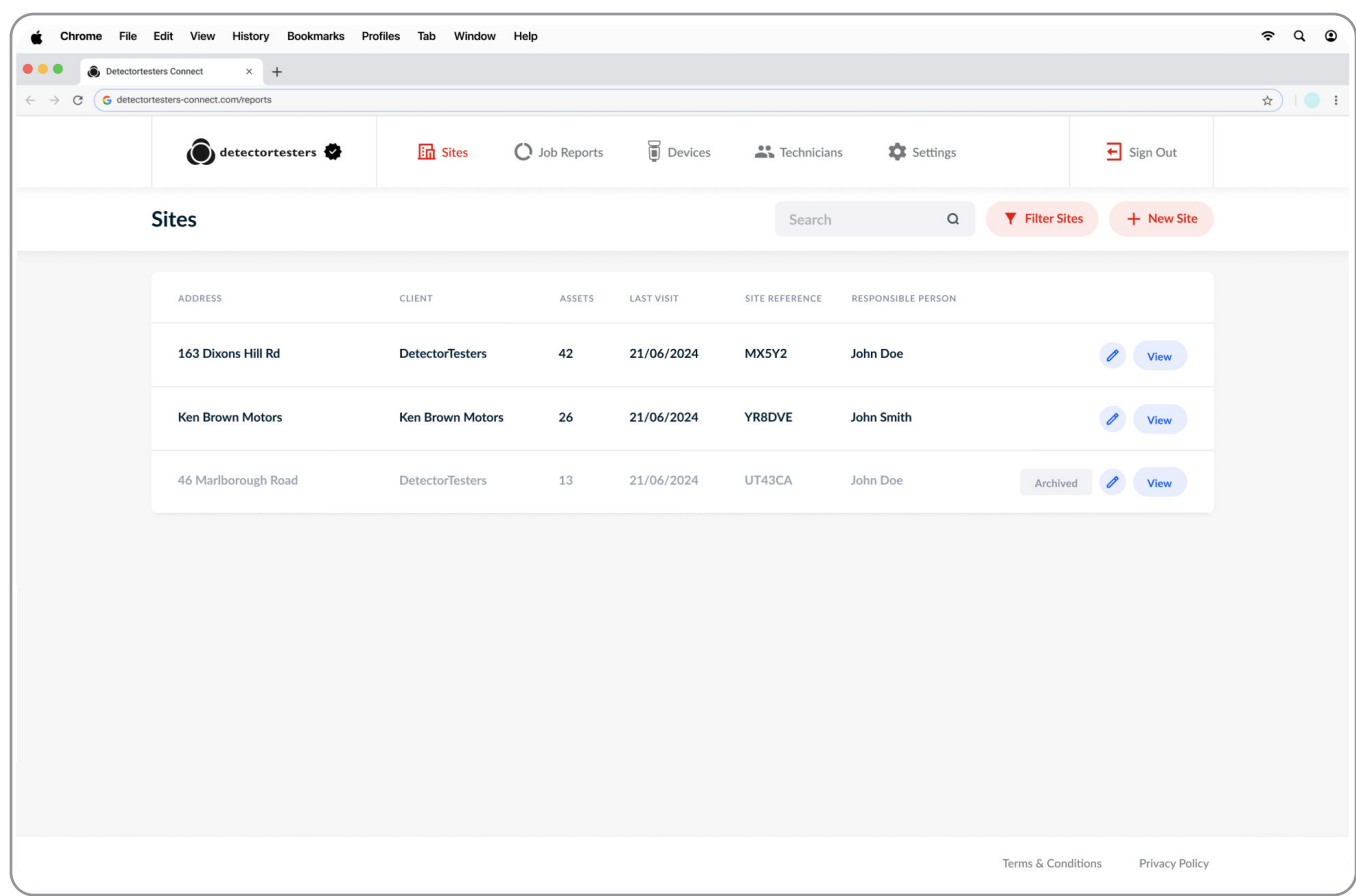
The Sites tab provides an overview of sites created by completing jobs in the DT Connect App or manually added in the Web Portal. Sites can be filtered by client, last visit date, or searched using the search bar.

Add New Site: Click 'New Site' to enter the client name and address details for the new site.

Edit Site Details: Click the pencil icon on the right side of the site row to edit details.

View Site: Click the 'View' button (Fig. 9) to open the Site Page.

Figure 9



**NOTE:**  
Archived sites will appear greyed-out at the bottom of the list.

### 5.2.1 Sites Page

The Sites page provides all necessary information to perform service and maintenance tasks for an individual site. The top section includes Site details, a map, the Last Report Date, and the Total Assets counter.

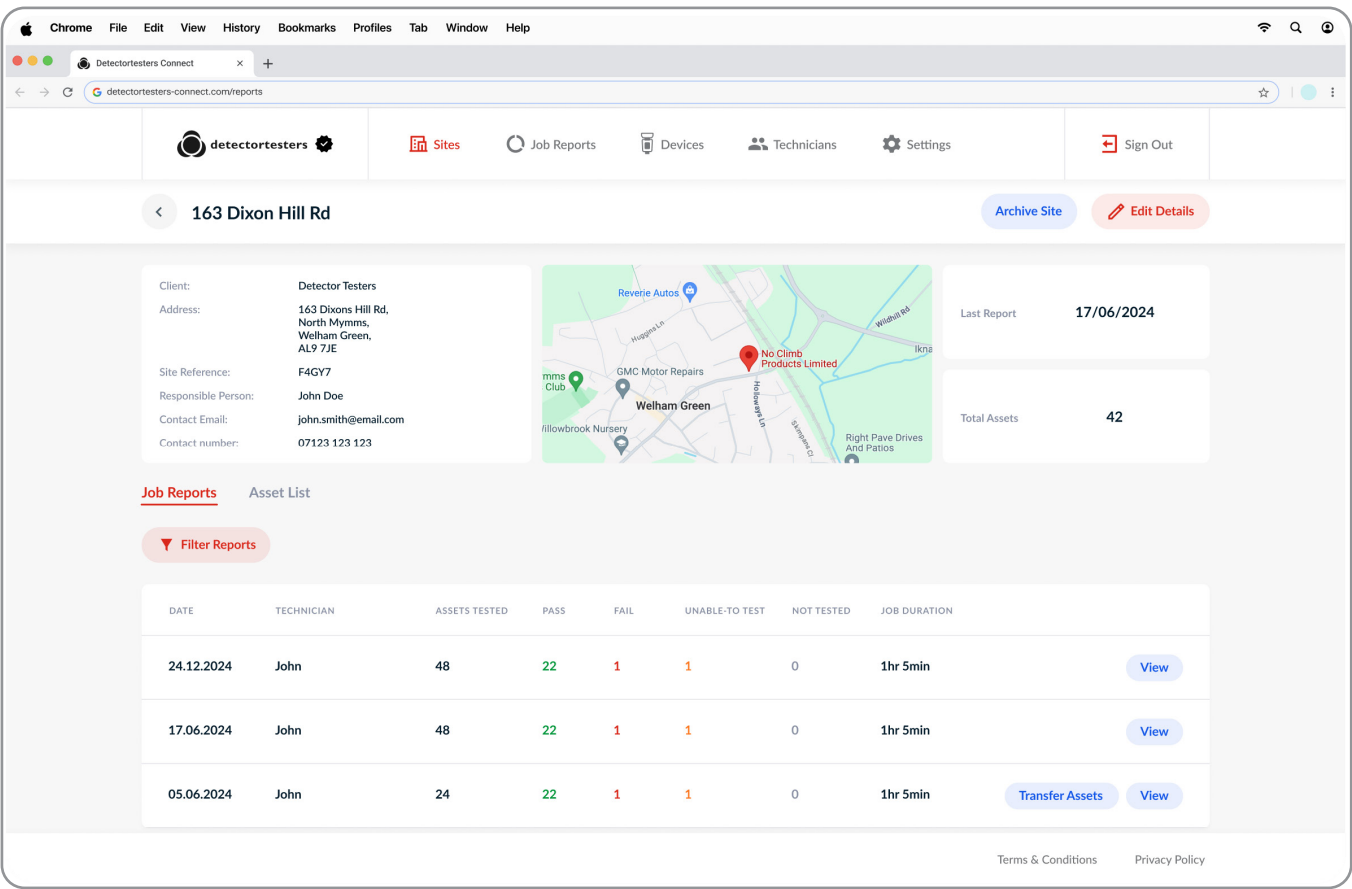
Archive Site: Click this button to archive an inactive site. The site will be hidden in the DT Connect App, preventing technicians from completing jobs there.

Edit Details: Click to edit client and address details.

Below, the Job Reports tab contains a historical record of all completed jobs. Click 'View' to navigate to a report.

Transfer Assets: Move assets from an old report into the Site Asset List.

Figure 10



**NOTE:**  
Once archived, you can no longer complete reports, add assets, or edit site details.

Archived sites can be restored if users need to resume testing.

## 5.2.2 Transfer Assets

Reports completed before the Sites Update will include the 'Transfer Assets' option. This feature allows users to transfer recorded assets from the report to the Site Asset List, enabling future testing.

Click 'Transfer Assets' to open a pop-up window.

To successfully migrate assets, they must be linked to a Fire Panel asset.

Choose one of the following options:

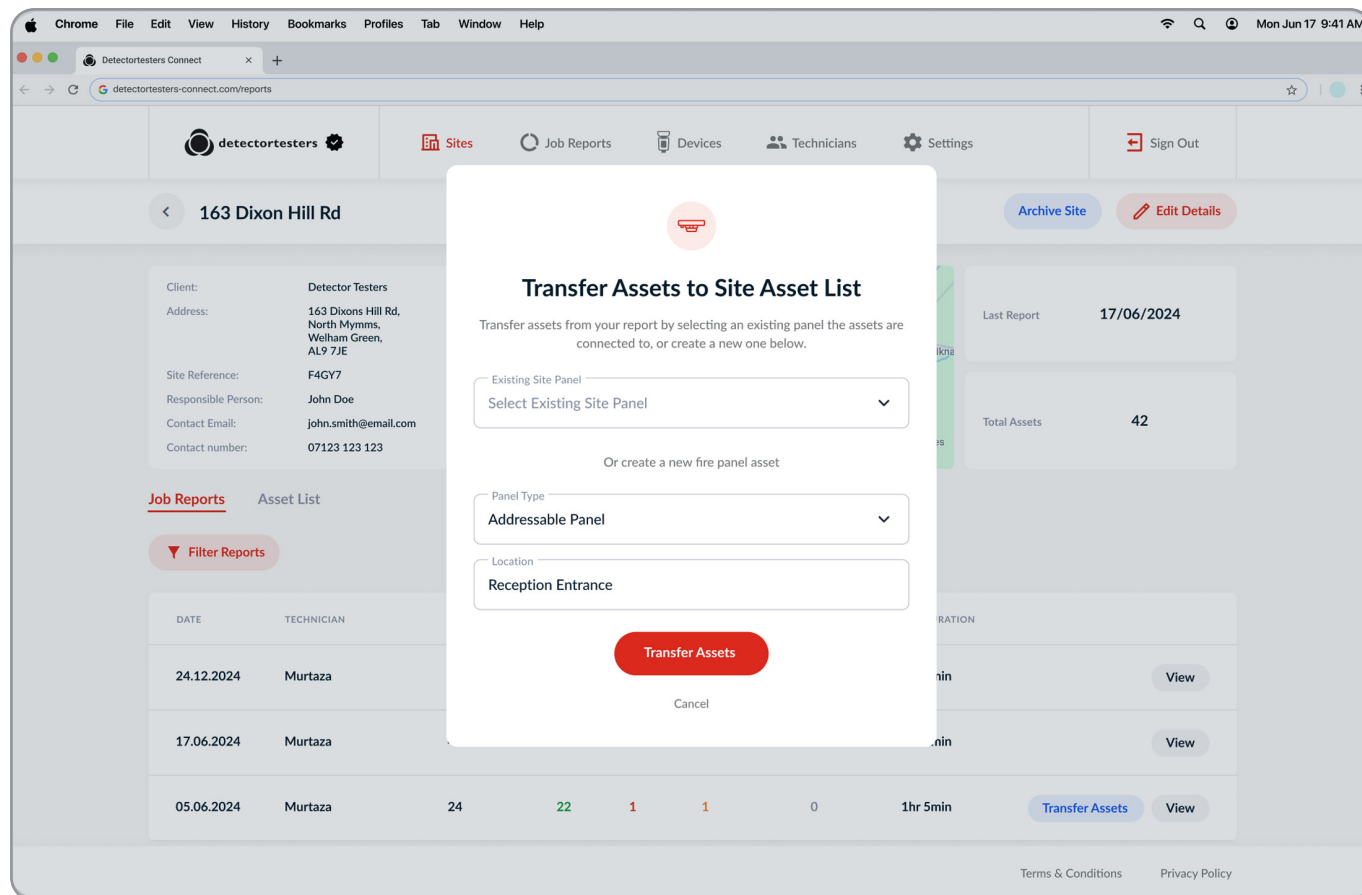
1. Select an Existing Site Panel from the Site Asset List.
2. Create a new Fire Panel Asset by selecting the Panel Type and entering a Location.

After selecting a valid option, click 'Transfer Assets' to complete the process

### IMPORTANT:

Ensure assets are transferred to the same Panel Type as the original report to avoid issues during future testing.

Figure 11



# 6

## SITE ASSET LIST

### 6.1 Site Asset List

The Site Asset List tab is a permanent record of assets registered at the site and maintained in the cloud.

Creating a comprehensive asset list allows technicians to arrive on-site, view previously tested assets, and select assets for repeat testing, ultimately reducing testing time and improving test completeness.

Each asset row displays key information, including ID, Asset Type, Location, Zone, Loop, Address, and Last Tested Date.

Click 'Edit' to modify asset details or click the trash icon to delete an asset.

Upload Assets: Use the CSV template to bulk upload assets.

Create Assets: Enter assets individually in the Web Portal to streamline technician workflows.

Figure 12

ChromeFileEditViewHistoryBookmarksProfilesTabWindowHelp

DetectorTesters Connect

detectortesters-connect.com/reports

detectortesters

Sites

Job Reports

Devices

Technicians

Settings

Sign Out

<

163 Dixon Hill Rd

Archive Site

Edit Details

Client:Detector Testers

Address:163 Dixons Hill Rd,  
North Myrms,  
Welham Green,  
AL9 7JE

Site Reference:F4GY7

Responsible Person:John Doe

Contact Email:john.smith@email.com

Contact number:07123 123 123

Last Report17/06/2024

Total Assets42

Job Reports

Asset List

Search

Filter Assets

Upload Assets

Create Assets

ASSET ID #	TYPE	CONNECTED PANEL	LOCATION	ZONE	LOOP	ADDRESS	LAST TESTED	
#BFH94	Addressable Panel	-	Reception Entrance	-	-	-	-	Edit
#HDS41	Panel Battery	#BFH94 - Addressable Panel Reception Entrance	Reception Entrance	1	-	-	11/06/23 - PASS	Edit
#FYT72	Smoke Detector	#BFH94 - Addressable Panel Reception Entrance	Office 1	1	1	1	11/06/23 - PASS	Edit
#SWQ28	Heat Detector	#1 - Addressable Panel Reception Entrance	Office 2	1	1	2	11/06/23 - PASS	Edit
#JFP56	Multi Detector	#1 - Addressable Panel Reception Entrance	Office 3	1	1	4	11/06/23 - PASS	Edit
#CVU80	ASD	#1 - Addressable Panel Reception Entrance	Office 4	1	1	4	11/06/23 - PASS	Edit

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## 6.2 Deleting Assets

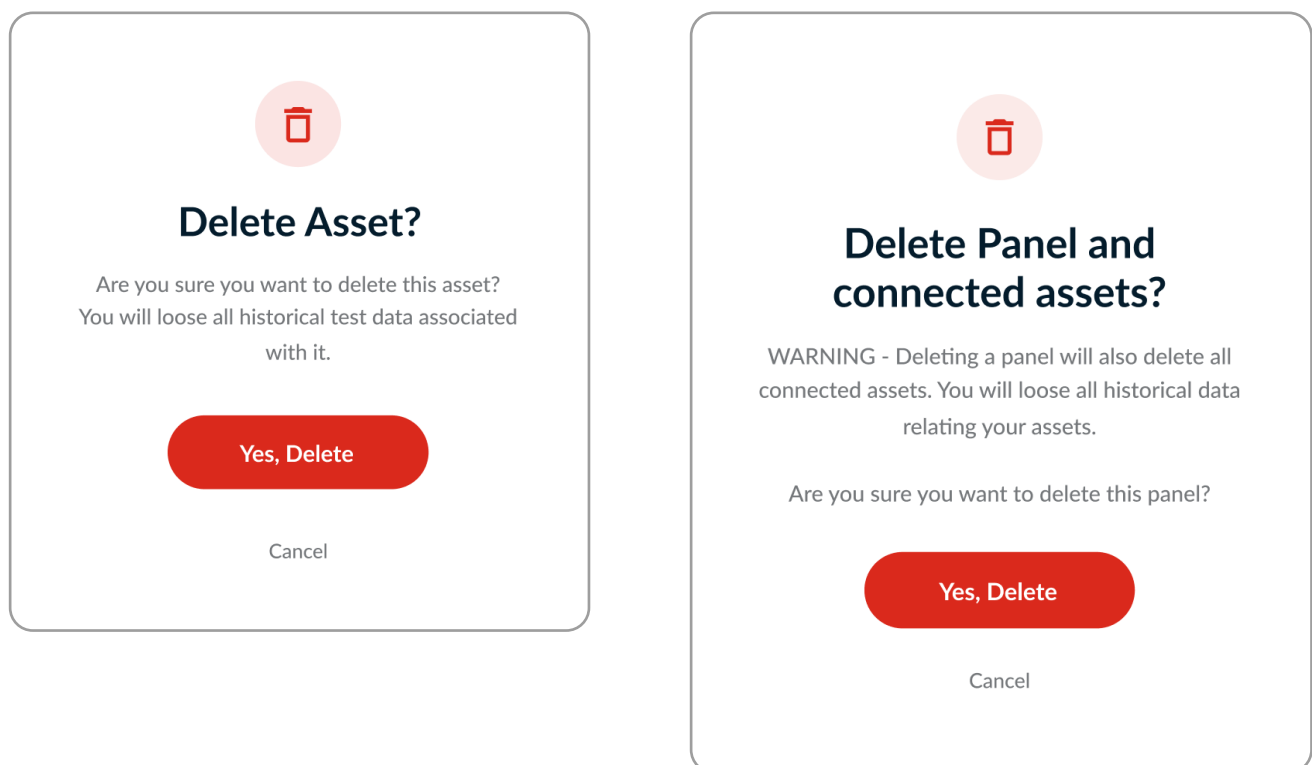
To delete an asset, click the trash icon on the right side of the asset row. A confirmation pop-up will appear.

Click 'Yes, Delete' to remove the asset from the Site Asset List.

Deleting a Panel Asset will also remove all connected assets. You will lose all historical test data associated with these assets.

**WARNING:**  
Deleting assets cannot be undone.

**Figure 13**



## 6.3 Create Assets

Click 'Create Assets' to open a new page, where you can individually enter asset details using the provided input fields. After entering the required details, click the (+) button to create the asset.

To delete an asset, click the trash icon at any time.

- ✓ You can add multiple Fire Panels and connected assets.
- ✓ Connected Panel Assets (e.g., Detectors, Call Points) must be linked to a Panel Asset.
- ✓ Location or Loop & Address are required fields for Addressable Panel Assets.
- ✓ Location is required for all Non-Panel Assets and Conventional Panel Assets.
- ✓ Keep Location descriptions concise (ideally 2-3 words) for easy identification.

**Figure 14**

The screenshot shows the 'Create Assets' page in the Detectortesters Connect application. The page has a navigation bar with links to Sites, Job Reports, Devices, Technicians, Settings, and Sign Out. The main content area is titled 'Create Assets' and shows a table of assets. The table has columns for Asset Type, Connected Fire Panel, Location, Loop, Address, and Zone. A new asset is being created with the type 'Addressable Panel', connected to '#1 - Addressable Panel Reception Entrance', and located at 'Reception Entrance'. The table also lists existing assets like Smoke Detector, Heat Detector, Multi Detector, ASD, Flush Detector, Flame Detector, and Beam Detector, each with their respective details and a trash icon for deletion.

ASSET TYPE*	CONNECTED FIRE PANEL*	LOCATION	LOOP	ADDRESS	ZONE	
Select Asset Type	Select Fire Panel	Enter Asset Location	-	-	-	+
Addressable Panel	-	Reception Entrance	-	-	-	🗑️
Panel Battery	#1 - Addressable Panel Reception Entrance	Reception Entrance	-	-	1	🗑️
Smoke Detector	#1 - Addressable Panel Reception Entrance	Office 1	1	1	1	🗑️
Heat Detector	#1 - Addressable Panel Reception Entrance	Office 2	1	2	1	🗑️
Multi Detector	#1 - Addressable Panel Reception Entrance	Office 3	1	3	1	🗑️
ASD	#1 - Addressable Panel Reception Entrance	Office 4	1	4	1	🗑️
Flush Detector	#1 - Addressable Panel Reception Entrance	Office 5	1	5	1	🗑️
Flame Detector	#1 - Addressable Panel Reception Entrance	Office 6	1	6	1	🗑️
Beam Detector	#1 - Addressable Panel Reception Entrance	Office 7	1	7	1	🗑️

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## 6.4 CSV Asset Upload

CSV Asset Upload allows users to bulk import asset lists from other software or spreadsheets. This feature enables users to import asset data efficiently and begin testing without delay.

Simply download the CSV Template and enter your asset details in the provided columns. (Fig. 16)

1. Click 'Upload Assets' in the Assets List tab to open the Select Fire Panel menu. (Fig.15)
2. Select an existing Fire Panel to upload assets to.
3. Select 'Create New Panel' to upload assets to a new panel.
4. Click 'Select Panel' to continue.
5. Download the CSV Template, fill in the asset details, then return to the CSV Upload page and click 'Upload Asset CSV File'.

Refer to the CSV Template Guide for additional support and troubleshooting if your file upload fails.

**Figure 15**

**Select a Fire Panel** ×

Upload site assets and connect them to a fire panel using our CSV template.

For more information on uploading your assets, follow our [CSV Template Guide](#)

---

Select a Fire Panel to upload assets

Existing Fire Panel Existing Fire Panel

Select Existing Panel ▼

Create New Fire Panel +

**Figure 16**

Asset Type	Location	Loop	Address	Zone



# 7

# REPORTS

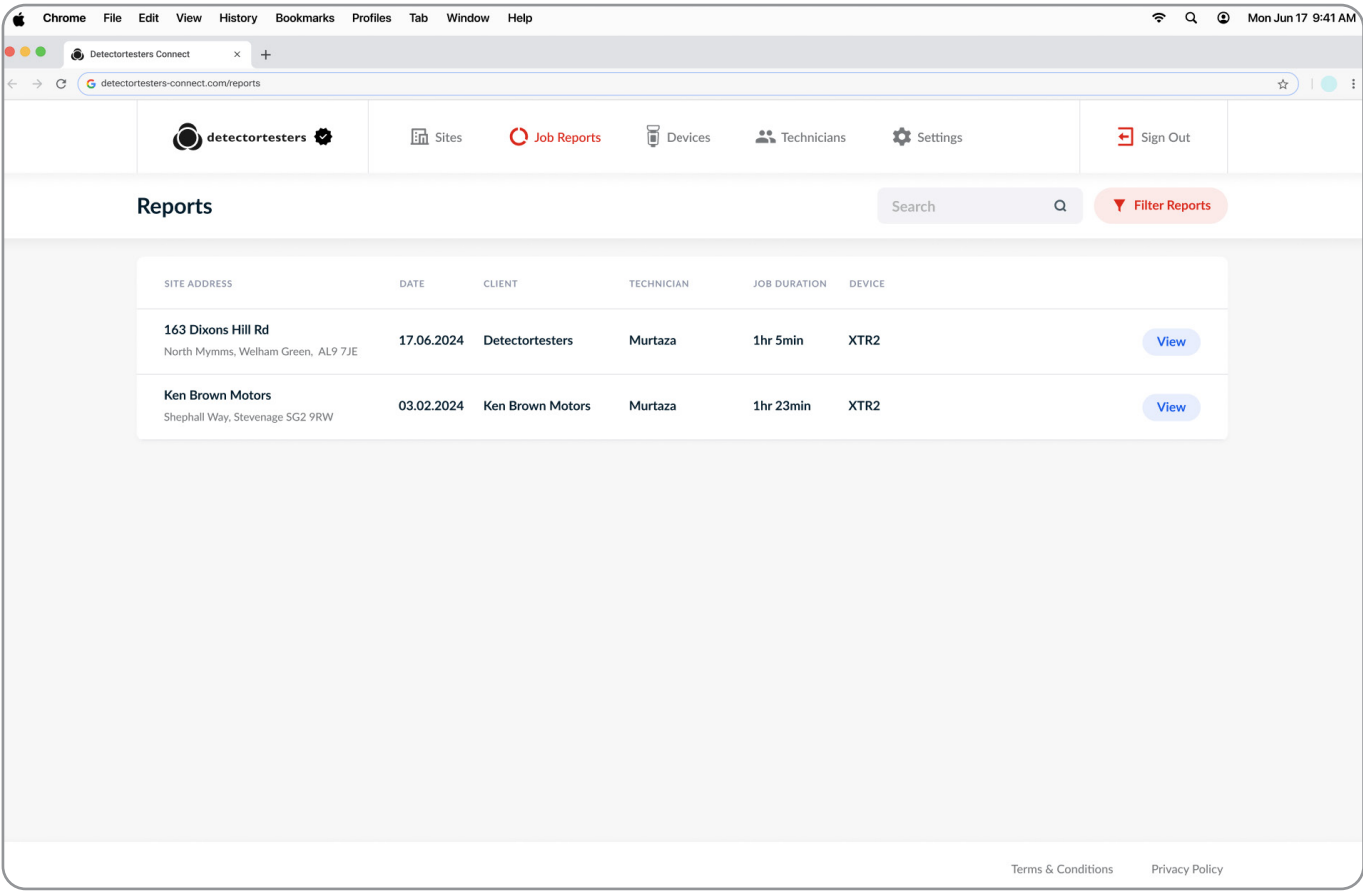
## 7.1 Job Reports Overview

The Job Reports tab provides an overview of all completed jobs in the DT Connect App. Each row displays key job details, including site address, date, client, technician, job duration, and device used.

Click 'View' to open the detailed job report (Fig. 17).

Reports can be searched using the search bar or filtered by client, date, or technician.

Figure 17



## 7.2 Job Report Page

Each job report contains a detailed breakdown of all testing activities performed during the job.

The Test Log (left side) displays all captured tests in chronological order.

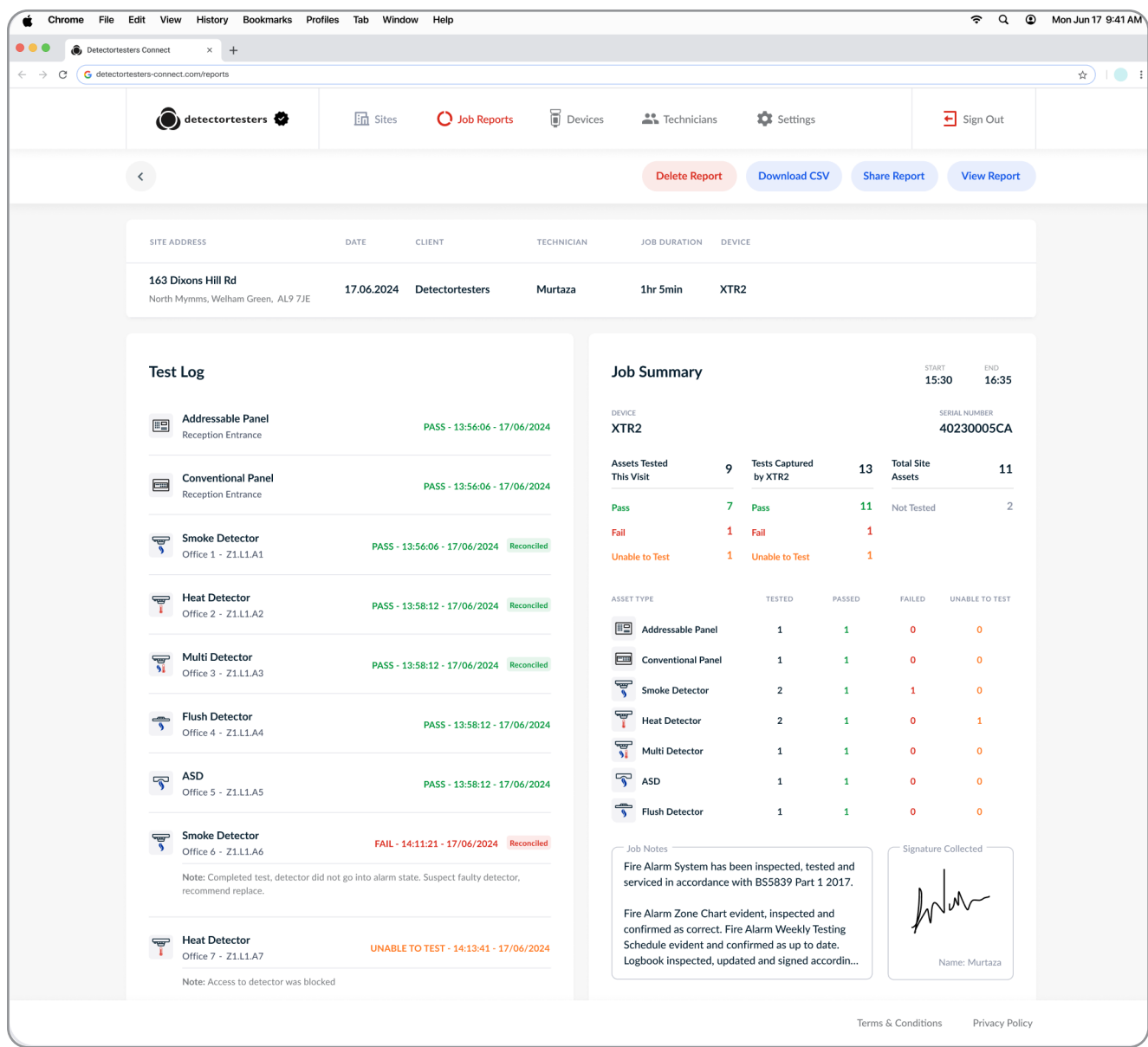
The Job Summary (right side) provides an overview of Assets Tested, Tests Captured by XTR2, and Total Site Assets.

Below, a table lists Asset Types and their corresponding results, along with an editable Job Notes field and a Signature section.

- View Report: Open the PDF report for this job.
- Share Report: Email the PDF report to recipients.
- Download CSV: Export a CSV file of test results.
- Delete Report: Permanently delete this report. This action cannot be undone.

Job Notes Example: Fire Alarm System has been inspected, tested and serviced in accordance with BS5839 Part 1 2017...

Figure 18



7.2.1 Report PDF

The Job Report PDF is a professional document that summarises your completed work for the client.

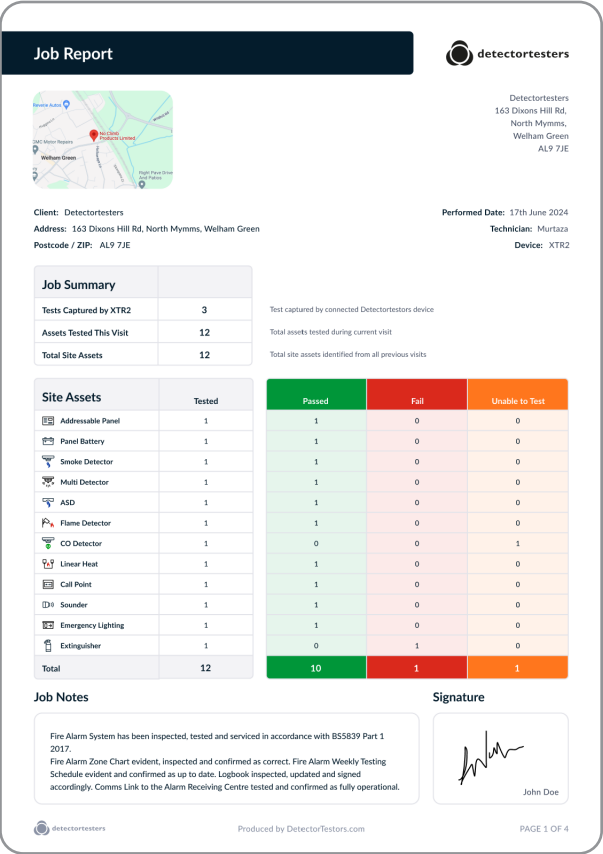
It is divided into three main sections:

7.2.2 Job Summary

The Job Summary page contains site details, a summary of assets tested, and the number of tests recorded.

Below is a detailed breakdown of Asset Types and their corresponding results. This provides the client with an easy-to-understand summary of the job, including notes and a signature.

Figure 19



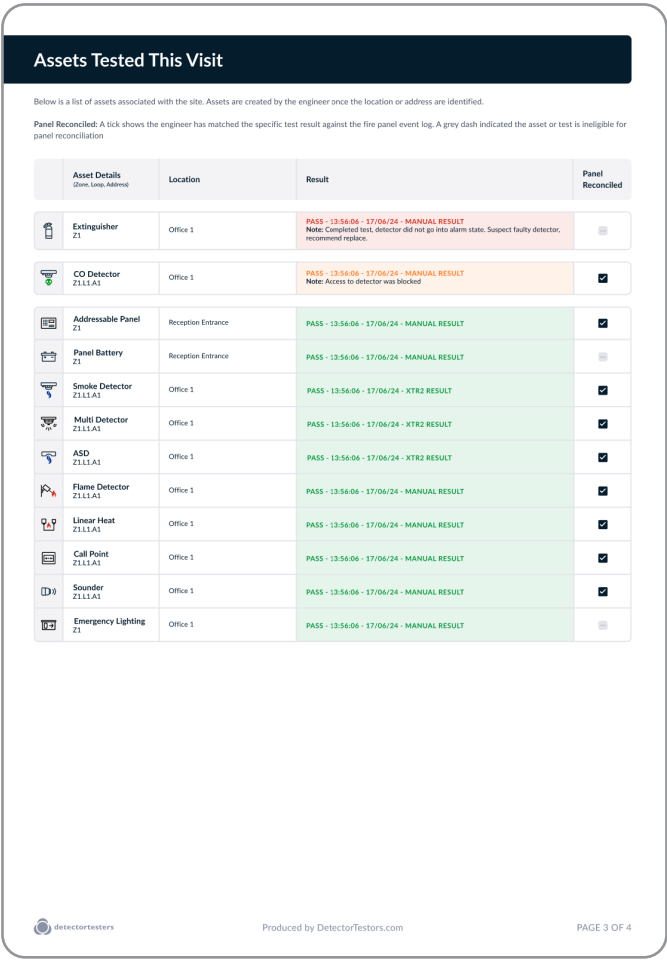
**NOTE:**  
Asset and result rows will only be visible if that type of asset or result is captured.

7.2.3 Assets Tested This Visit

The Asset Tested This Visit page shows a full breakdown of each asset tested and its test result, including date and time-stamp. Failed and Unable to Test results are ordered at the top to bring attention to the client.

Assets successfully reconciled with the Fire Panel Event Log during the job will be marked with a tick in the Panel Reconciled column.(Fig. 20)

Figure 20



**NOTE:**  
If you do not test any assets during the job, this page will be hidden.




## 7.2.4 Tests Captured By XTR2


The final page contains the XTR2 Test Log, which provides a chronological record of tests captured by the XTR2.

This page serves as an additional layer of proof and compliance, reassuring clients that their assets have been tested correctly.

Each row displays the Test Type used by the XTR2, the corresponding asset details (if entered), and the result captured by the device.

**Figure 21**

Tests Captured By XTR2				
Below is a list of tests logged by the engineers connected DetectorTesters device. This list provides compliant testing evidence of detectors connected to a fire panel.				
Test Type	Asset Details (Zone, Loop, Address)	Location	Result	Panel Reconciled
 Smoke Test	Smoke Detector Z1.L1.A1	Office 1	PASS - 13:54:06 - 17/06/24	<input checked="" type="checkbox"/>
 Combined Test	Smoke Detector Z1.L1.A1	Office 1	PASS - 13:54:06 - 17/06/24	<input checked="" type="checkbox"/>
 Delayed-Start Test	ASD Z1.L1.A1	Office 1	PASS - 13:54:06 - 17/06/24	<input checked="" type="checkbox"/>

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# 8

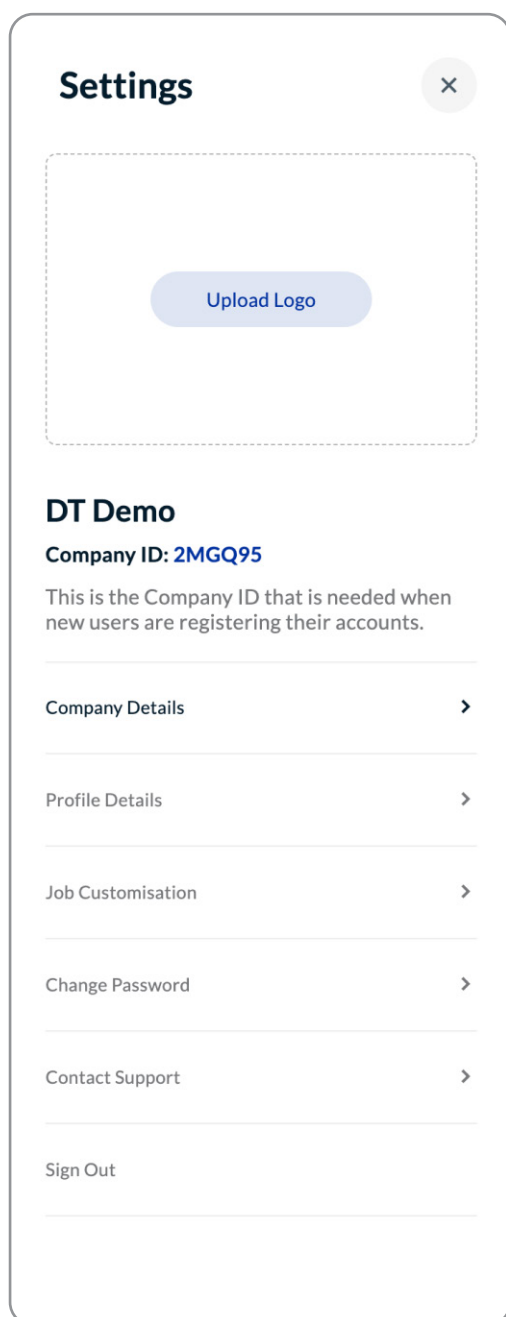
## SETTINGS

### 8.1 Settings

The Settings menu allows users to view and manage various details and preferences, including:

- Company Code
- Company Logo
- Company Details
- Job Customisation
- Profile Details
- Change Password
- Contact Support

Figure 22



### 8.2 Uploading Company Logo

To upload a company logo, click 'Upload Logo'. Then, select your logo from the file browser.

This logo will be seen across the Web Portal and on the front page of any Job Report PDF.

Click the trash icon to delete your company logo.

### 8.3 Company ID

Your Company ID is a unique identifier that technicians use to join your company through the DT Connect App.

Once joined, technicians can conduct tests and generate reports for sites stored in your company account.

### 8.4 Company Details

The 'Company Details' section allows users to edit company information, including the company name, address, postcode, and country.

### 8.5 Profile Details

The 'Profile Details' section allows users to edit their profile information, including email address and country.

### 8.6 Job Customization

You can enable the 'Loop & Address Required' feature.

When enabled, the DT Connect App will require technicians to enter Loop & Address details when creating an asset connected to an Addressable Panel.

This ensures all assets are properly identified using the Loop & Address fields.

### 8.7 Changing Password

To change your password, click 'Change Password', enter your current password, followed by your new password, and then click 'Save Changes'.

# DT CONNECT



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